



37, 7<sup>th</sup> Street, Linden, Johannesburg, 2195  
<http://www.swiftsa.org.za>

[admin@swiftsa.org.za](mailto:admin@swiftsa.org.za)

NPO 186-039 PBO 930057255

**2024 SEXUAL HARASSMENT WORKSHOP / IMPACT SESSION AND SCO PLACEMENT FEE STRUCTURE**

SERVICE	FEE TO PRODUCTION COMPANY	No of attendees
Sexual Harassment Impact Workshop (2-hour session)	R10 000 (2 hours max)	Groups of not more than one hundred (100) individuals
Additional Hours	R1000	The rate will be charged for any additional time exceeding 30 minutes beyond the allocated two hours for the impact session.
SCO placement on productions	R700 per hour	

**\*\*\* PLEASE NOTE:**

1. A deposit of 50% is required before hosting the session. Final payment after the session. Payable to SWIFT.
2. SWIFT administers the SCO bookings and payment.
3. A fee of R1000 will be charged per additional hour beyond the stipulated fee per 2-hour session.
4. It is recommended that any groups larger than 100 individuals be split into two groups to allow for proper engagement with the SCOs. Such groups will be charged individually as per the above fee structure.
5. Where possible a virtual session can be conducted however an in-person session is recommended for proper engagement with SCOs.

**REQUIREMENTS:** The production office should avail a screen, microphone and/or PA system, particularly for big numbers and a list of attendees-name, contacts and role for signing.

SWIFT BOARD: Natalie Louw (Chair); Ndanganeni Pearl Munonde (Vice-Chair); Mapitso Ralephata (Treasurer); Keshni Rajoo, Minenhle Luthuli, Minky Schlesinger, Nerusha Maharaj, Roberta Durrant, Rosemary Diaho, Rosemary Mangope